

ଓଡ଼ିଶା ବନ ଉନ୍ନୟନ ନିଗମ ଲିମିଟେଡ

**Odisha Forest Development Corporation Limited**



(Formerly Odisha Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No. A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

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No 18616 / Estt (Misc)/02/14/2020 Dated 15.11.2021

**NOTICE OF DATE OF WRITTEN EXAMINATION (CBT) FOR RECRUITMENT OF FIELD ASSISTANT (GRADE-III) IN OFDC LTD**

It is for the information of all applicants for the Post of Field Assistant(Grade-III) in OFDC Ltd that pursuant to the advertisement no 12558 dated 19.08.2021 the Examination through Computer Based Test will be held in two batches on 28.11.2021 as per the following schedule at various Cities/Towns in the State of Odisha.

Name of the Post	Date of Examination	Batches	Time of Examination
FIELD ASSISTANT (GRADE-III)	28-Nov-2021	1	10.00 to 12.00 Hrs
		2	14.00 to 16.00 Hrs

The link for downloading of Admit Cards for the Computer Based Test will be available w.e.f. 10 A.M. of 18<sup>th</sup> November 2021 in OFDC website. Important instructions to Candidates appearing for the above Exam is also available in the website.

The applicants are advised to visit the website of the Corporation at [www.odishafdc.com](http://www.odishafdc.com) for downloading of Admit Card well ahead of the Examination date and for latest updates on recruitment.

For Odisha Forest Development Corporation Ltd

Sd/  
,MANAGING DIRECTOR

**IMPORTANT INSTRUCTION TO CANDIDATES IN RELATION TO ADVERTISEMENT NO 12558 DATED 19.08.2021 FOR RECRUITMENT OF FIELD ASSISTANT (GRADE – III) IN OFDC LTD**

**1. DATES OF EXAMINATION (COMPUTER BASED TEST)**

It is for information of all applicants for the post of Field Assistant (Grade – III) that pursuant to advertisement no. 12558 dated 19.08.2021 that the Examination through Computer Based Test will be held as per the following schedule at various Cities/Town in the state of Odisha.

Name of the Post	Date of Examination	Batches	Time of Examination
FIELD ASSISTANT (GRADE - III)	28-Nov-21	1	10:00 to 12:00 Hrs
		2	14:00 to 16:00 Hrs

The link for downloading of Admit cards for the Computer Based Test will be available w.e.f 18th November 2021

**2. SUBJECT, MARKS ETC. FOR THE CBT**

- Total number of Questions in this test are **104**.
- Duration of the Test is **120 Minutes**. There is no restriction on section level timings.
- There are **5 Sections in the Test** and the breakup of questions and marks for each subject is mentioned below.

Sl. No.	Section Names	No. of Questions	Marks per Question	Total Marks
1	General English	20	2	40
2	Odia	20	2	40
3	General Knowledge	32	1.25	40
4	Logical Reasoning	16	2.5	40
5	Quantitative Aptitude	16	2.5	40
	<b>Total Number of questions</b>	<b>104</b>		<b>200</b>

- There will be **No Negative Marking** in this examination

### 3. MOCK TEST

In order to familiar with the computer based test, candidates can take the Mock Test by clicking the "Mock Test" Button provided in the career page of the website. They are to provide the login details as sent to them through SMS to their registered mobile number.

### 4. INSTRUCTION TO THE CANDIDATES IN RELATION TO COMPUTER BASED TEST

- i. You are called for computer-based test without verifying details of the submitted certificates. Before appearing for the written test, you must ensure that you fulfil the eligibility criteria stipulated for the post in all respect by the OFDC Ltd. If anything is found to be incorrect at the time of scrutiny, your candidature will be rejected without any notice.
- ii. You are required to bring this Admit Card along with photo affixed (please affix same photograph which is uploaded in online application) and currently valid photo identity proof in original. Please note that your name as appearing on the Admit Card (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Admit Card and Photo Identity Proof, you will not be allowed to appear for the exam. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit. List of valid photo ID's accepted during verification - Driving Licence /Pan Card/Voter ID/Passport/Aadhar Card
- iii. Candidates are instructed not to wear Shoes. Only Slippers / Sandals with low heels will be allowed.
- iv. Use of books, notebooks, calculators, watch, pagers, mobile phones etc. is not permitted in this examination. Candidates are advised not to bring any of the banned items including mobile phones/pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified.
- v. Any request for Centre change/ date change will NOT be entertained.
- vi. Reporting in the examination centre will be 90 minutes earlier than the starting time of exam.
- vii. Candidates will neither be allowed to enter the Venue after the Gate Closure Time (30 Minutes before Test Time) nor permitted to leave before the completion of Examination.
- viii. Any canvassing by or on behalf of the candidates or any other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.

- ix. The possibility of occurrence of some unforeseen/ unavoidable circumstances in the conduct of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem which may include movement of candidates, delay in test. Conduct of re- examination is at the absolute discretion of the test conducting body. Candidates will not have any claim for a test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
- x. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorized possession of test content is likely to be prosecuted.
- xi. The candidates are required to retain the original copy of the Admit Card as duly signed by him and the invigilator of the Exam Center with them and produce the same as and when required in future.
- xii. Mere appearance in the written test or calling the candidates by the OFDC Ltd for document verification will not confer any right to the job applied.
- xiii. There is no negative marking for incorrect answer. The individual marks for questions in each section is indicated:-
  - General English - 2 marks each; Odia - 2 marks each; General Knowledge - 1.25 marks each; Logical Reasoning - 2.5 marks each; Quantitative Aptitude - 2.5 marks each.

In case of any difficulty in downloading the admit card or in any matter relating thereto candidates are advised to call the helpline no. **9513765358 from 9.00 a.m. to 6.00 p.m. in all working days upto the date of Exam.**



**5. INSTRUCTIONS REGARDING COVID -19**

- a) Candidates must maintain social distancing starting from point of entry in the exam venue till his/her exit from the exam venue.
- b) Candidate must bring their own Mask, Personal sanitizer (50 ml), transparent water bottle, a simple pen and the exam related documents (admit Card, Original ID Proof.). No other items will be permitted inside exam venue.
- c) Candidates showing COVID symptoms WILL NOT be allowed entry into the exam venue.
- d) Temperature of candidates will be checked at the entry to the exam venue via a Thermo Gun. Only those candidates will be allowed inside the exam venue whose temperature is within the acceptability limits as approved by competent authorities. Candidates with temperature >99.14 °F will not be permitted.
- e) The candidates are required to bring the self-declaration duly filled up and signed before entering the Gate and handover at the entry point.

**Self-Declaration- 1**

In the interest of your well-being and that of everyone at the venue, I declare the following:

- 1. I have read the advertisement, Instructions, Notices related to this examination
- 2. I have / do not have (please tick ), the following symptoms in last 1 week:  
Fever:  , Sore throat / Running Nose:  , Cough/ Running Nose:  , Body ache:
- 3. I have NOT been in closed contact with a person suffering from Covid-19 and am NOT under mandatory quarantine.
- 4. I may be subject to legal provision / action as applicable for hiding any facts on Covid-19 infections related to me and causing health hazards to others.

Candidate Name: \_\_\_\_\_

Candidate Application No: \_\_\_\_\_

Date of Exam: \_\_\_\_\_

Exam Center Name: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

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**Self-Declaration- 2**

I am asked to fill this Self-Declaration in place of the mobile application of "Aarogya Setu", since I am not carrying my mobile phone in the exam. I am certifying that I have NOT tested Positive for the Coronavirus or identified as a potential carrier of the COVID-19 virus.

Candidate Name: \_\_\_\_\_

Candidate Application No: \_\_\_\_\_

Date of Exam: \_\_\_\_\_

Exam Center Name: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_